

Confidentiality Agreement

[National College of Occupational and Professional Skills]

CONFIDENTIAL DISCLOSURE AGREEMENT

THIS AGREEMENT dated 12, 2019, by and between **[National College of Occupational and Professional Skills]**,

a **[Applicant name by ticking**] Contractor.

WHEREAS, **[National College of Occupational and Professional Skills]**, for their mutual benefit and pursuant to a working relationship which has been or may be established, anticipate that **[National College of Occupational and Professional Skills]** may disclose or deliver to a working relationship which has been or may be established, anticipate that **[National College of Occupational and Professional Skills]** may disclose or deliver to Recipient documents, components, parts, information, drawings, data, sketches, plans programs, specifications, techniques, processes, software, inventions and other materials, both written and oral, of a secret, confidential or proprietary nature, including without limitation any and all information relating to marketing, finance, forecasts, invention, research, design or development of information system and any supportive or incidental subsystems, and any and all subject matter claimed in or disclosed by any patent application prepared or filed by or behalf of by **[National College of Occupational and Professional Skills]**, in any jurisdiction, and any amendments or supplements thereto (collectively, "Proprietary Information"); and

WHEREAS, **[National College of Occupational and Professional Skills]** desires to assure that the confidentiality of any Proprietary Information is maintained;

NOW, THEREFORE, in consideration of the foregoing premises, and the mutual covenants contained herein, **[National College of Occupational and Professional Skills]** and Recipient hereby agree as follows:

1. For a period of sixty (72) months from the date hereof, Recipient shall hold in trust and confidence, and not disclose to others or use for Recipient's own benefit or for the benefit of another, any Proprietary Information which is disclosed to Recipient by **[National College of Occupational and Professional Skills]** at any time between the date hereof and twelve (48) months thereafter. The recipient shall disclose Proprietary Information received under this Agreement to person within its

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organization only if such persons (i) have a need to know and (ii) are bound in writing to protect the confidentiality of such Proprietary Information. This paragraph 1 shall survive and continue after any expiration or termination of this Agreement and shall bind Recipient, its employees, agents, representatives, successors, heirs and assigns.

2. The undertakings and obligations of Recipient under this Agreement shall not apply to any Proprietary Information which: (a) is described in an issued patent anywhere in the world, is disclosed in a printed publication available to the public, or is otherwise in the public domain through no action or fault of Recipient; (b) is generally disclosed to third parties by **[National College of Occupational and Professional Skills]** without restriction on such third parties, or is approved for release by written authorization of **[National College of Occupational and Professional Skills]**; (c) if not designated “confidential” at the time of first disclosure hereunder, or is not later designated in writing by **[National College of Occupational and Professional Skills]** within thirty (30) days from disclosure to Recipient to be of a secret, confidential or proprietary nature; or (d) is shown to **[National College of Occupational and Professional Skills]** by Recipient, within ten (10) days from disclosure, by underlying documentation to have been known by Recipient before receipt from **[National College of Occupational and Professional Skills]** and/or to have been developed by Recipient completely independent of any disclosure by **[National College of Occupational and Professional Skills]**.

3. Title to all property received by Recipient from **[National College of Occupational and Professional Skills]**, including all Proprietary Information, shall always remain the sole property of **[National College of Occupational and Professional Skills]**, and this Agreement shall not be construed to grant to Recipient any patents, licenses or similar rights to such property and Proprietary Information disclosed to Recipient hereunder.

4. Recipient shall, upon request of **[National College of Occupational and Professional Skills]**, return to **[National College of Occupational and Professional Skills]** all documents, drawings and other tangible materials, including all Proprietary Information and all manifestation thereof, delivered to Recipient, and all copies and reproductions thereof.

5. The parties further agree to the following terms and conditions:

i. Any breach by Recipient of any of Recipient's obligations under this Agreement will result in an irreparable injury to **[National College of Occupational and Professional Skills]** for which damages and other legal remedies will be inadequate. In seeking enforcement of any of these obligations, **[National**

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College of Occupational and Professional Skills] will be entitled (in addition to other remedies) to preliminary and permanent injunctive and other equitable relief to prevent, discontinue and/or restrain the breach of this Agreement.

ii. If any provision of this Agreement is invalid or unenforceable, then such provision shall be construed and limited to the extent necessary, or severed if necessary, in order to eliminate such invalidity or unenforceability, and the other provisions of this Agreement shall not be affected thereby.

iii. In any dispute over whether information or matter is Proprietary Information hereunder, it shall be the burden of Recipient to show both that such contested information or matter is not Proprietary Information within the meaning of this Agreement, and that it does not constitute a trade secret under the Uniform Trade Secrets Act or successor or similar law in effect in the State of (your state).

iv. No delay or omission by either party in exercising any rights under this Agreement will operate as a waiver of that or any other right. A waiver or consent given by either party on any one occasion is effective only in that instance and will not be construed as a bar to or waiver of any right on any other occasion.

v. This Agreement shall be binding upon and will inure to the benefit of the parties hereto and their respective successors and assigns.

vi. This Agreement is governed by and will be construed in accordance with the laws of the State of (your state), and the courts of (your state) shall be the exclusive forum.

vii. This Agreement is in addition to any prior written agreement between **[National College of Occupational and Professional Skills]** and Recipient relating to the subject matter of this agreement; in the event of any disparity or conflict between the provision of such agreements, the provision which is more protective of Proprietary Information shall control. This Agreement may not be modified, in whole or in part, except by an agreement in writing signed by **[National College of Occupational and Professional Skills]** and Recipient.

viii. A recipient who is known to be contractors to perform Jobs under above and further conditions to secure this project and interest of this project.

Following conditions are applied;

1. You will be staying and perform your side of responsibilities on time.

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2. If you wish to leave this project any moment then you are bound to keep it secret up to next 72 months from the starting and breach of this contract, will lead to legal action contractor which is you in this case.
3. **National College of Occupational and Professional Skills** is the majority owner of this portal for property services and investment in Pakistan.
4. You are and will share any idea which you deem to fit for this project, should be shared to team or project manager to make it realistic.
5. You are required to spend at least 45-50 hours for seven days period to keep the performance to the highest level.
6. Finally, none of these inside content needs to be shared with anyone other than the team working for the project.
7. Once our web portal is up and running you will have a choice to work as employees.
8. All the marketing team, freelance agents and managers are bound to keep the secrets and do not use any content or material for personal use.
- 9.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

[National College of Occupational and Professional Skills]

And

Contractor/ Employee

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